



**EMPLOYMENT OPPORTUNITY  
UNION OF ONTARIO INDIANS  
Anishinabek Educational Institute is seeking  
Instructors**

For the delivery of **BUSINESS PROGRAM** in Fort Albany

**APPLIED ACCOUNTING I  
ORGANIZATIONAL BEHAVIOUR  
COLLEGE COMMUNICATION I  
INTRODUCTION TO CANADIAN LAW  
BUSINESS MATHEMATICS**

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The Anishinabek Educational Institute (AEI) at the Union of Ontario Indians is seeking energetic, caring, and professional individuals to join our team to provide academic leadership and for developing an effective learning environment for students to teach in our Business Program in Fort Albany First Nation. This includes:

**The design/revision/updating of courses including:**

- Defining course objectives and validating these objectives;
- Specifying or approving learning approaches, necessary resources etc;
- Developing individualized instruction and multi-media presentations where applicable;
- Selecting or approving textbooks and learning materials;

**The teaching of assigned courses including:**

- Ensuring student awareness of course objectives, approach and evaluation techniques;
- Carrying out regularly scheduled instruction;
- Tutoring and academic counselling of students;
- Providing a learning environment which makes effective use of available resources, and work experience;
- Evaluating student progress/achievement and assuming responsibility for the overall assessment of the student's work within assigned courses.
- Provide mid-term and final grades as indicated on the academic schedule.

**The provision of academic leadership, including:**

- Providing guidance relative to course assignments;
- Participating in the review of curriculum and other consultative areas as requested.

All successful applicants will be required to teach a minimum of four days per semester in Fort Albany.

**QUALIFICATIONS:**

- Must have a minimum of a B.A. and/or an Ontario Teachers Certificate and experience in the field related to Business
- Strong communication skills and writing skills
- Knowledge of the Anishinabek Nation
- Excellent facilitation and presentation skills

**SALARY:** Hourly Rate

**START DATE:** January 9, 2012 and on-going

**CLOSING DATE:** Until all positions are filled

Please send your resume along with a cover letter and three employment references to:

Glenda St. Amour  
Executive Director of Administration  
Union of Ontario Indians  
P.O. Box 711  
North Bay, ON P1B 8J8

Phone: 1-877-702-5200 / 705-497-9127 Fax: 705-497-9135  
E-mail: [stagle@anishinabek.ca](mailto:stagle@anishinabek.ca)  
Visit our web site at [www.anishinabek.ca/aei](http://www.anishinabek.ca/aei).

For a complete job description and/or inquiries for this position, please feel free to contact Jane Commanda, A/Site Coordinator at 1-800-334-3330 or by email at [jane.commanda@anishinabek.ca](mailto:jane.commanda@anishinabek.ca)

**Individuals of First Nation ancestry are encouraged to apply. Preference will be given to UOI member First Nation applicants.**